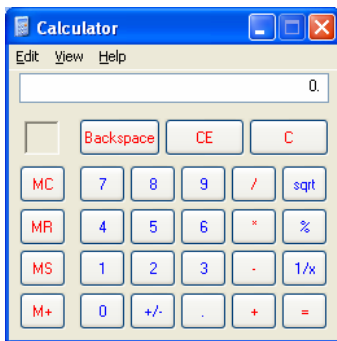
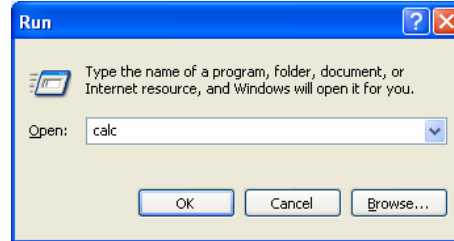


CALCULATOR

Need a calculator quickly.

Choose Start, All Programs, Accessories, Calculator,
or
Choose Start, Run (or Window/R), type in calc,
and press Enter.

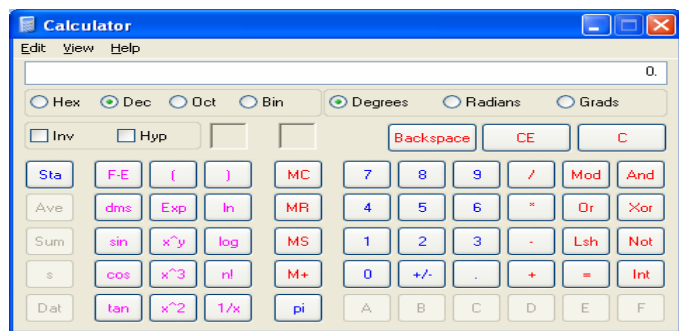
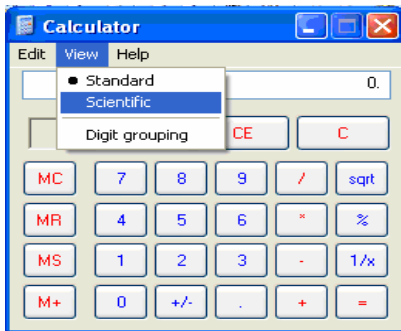


Use the number pad and operators for input, then press the Enter key to get the result.

Operators:

- / = division
- * = multiplication
- = subtraction
- + = addition

Need a scientific calculator instead? Choose View, Scientific.



Further info on using the calculator is available by choosing Help on the calculator menu.

To add the result to a document, use Ctrl/C to copy it, and paste it with a Ctrl/V.