



September 2013

Annual Security and Fire Safety Report

In compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Statistics Act as revised July 1, 2000, and the Higher Education Opportunity Act signed August 14, 2008, Fontbonne University prepares and distributes the following report regarding campus safety. The report summarizes campus security policies, campus crime and fire statistics for Fontbonne University. This report is publically available by October 1st of each year and summarizes the three previous calendar years: 2012, 2011 and 2010.

I. Security Policies

Law Enforcement on Campus

Uniformed public safety officers patrol the campus seven days per week, twenty-four hours per day. These officers are licensed through St. Louis County Police Department. While performing their duties, public safety officers are empowered with the same authority as police officers in the St. Louis Metropolitan area. This license commissions to these officers the power to arrest individuals for any crime committed on Fontbonne University property or at University sponsored activities.

Fontbonne University is in the jurisdiction of the City of Clayton Police Department. In addition to the presence of the Public Safety Department, the Clayton Police regularly patrols the campus. Clayton Police also has the primary responsibilities for investigating crimes occurring on Fontbonne property. Working together, these departments promote a safe environment for our campus.

Information about Campus Safety and Security

Students receive information concerning the campus safety and security policies and procedures from the Student Handbook and Calendar. Resident students also receive information from the Residence Hall Handbook. Both are published and distributed annually by the Office of Student Affairs. In addition, new student orientation activities and various programs presented during the school year address safety and security topics.

Employees receive information concerning the campus safety and security policies and procedures from their copy of either the Staff/Administrative Handbook or the

Faculty Handbook. Relevant information is also contained in the University's Emergency Response Manual. Each department on campus maintains a copy of this manual. This manual is also available [online](#).

Safety on Campus

Preparing to respond to emergencies and precautions to prevent emergencies are important components of Fontbonne's safety program.

Emergency response procedures are posted in the residence halls, main offices and in each classroom on campus. These procedures summarize the proper response for: reporting emergencies, medical emergencies, building evacuations, gas leaks, fires, tornadoes, earthquakes and armed intruders. Complete instructions for campus emergencies can be found in the Fontbonne Emergency Response Manual.

The Public Safety Department conducts safety rounds on a daily basis. Windows, doors, locks, and lights are checked daily. An exterior inspection of the entire campus is conducted each morning. A work order is completed to correct all noted deficiencies. Our Physical Plant Department gives priority for repair to those items affecting the life and safety of the Fontbonne community. This includes trimming overgrown shrubs and trees that interfere with lighting, obscure a driver's view or limit the view of people walking on campus.

All residence hall buildings and/or stairwells are locked at all times. It is against Fontbonne University policy to prop open these doors. Residents have keys or key cards to gain access to the building. Phones are provided on the outside of each residence hall for visitors to call the resident they wish to see. Residents must escort their visitors at all times once they enter the residence halls. Resident students have been advised to lock their room doors when they leave and at night when they sleep.

The Fontbonne community has been encouraged to report all suspicious people and activities observed on campus to the Public Safety Department.

Reporting Criminal Acts and Other Emergencies

A. Main Campus

All criminal activity and emergency situations should be reported to the Public Safety Department by dialing extension HELP (4357). Emergencies may also be reported during normal office hours to the Fontbonne operator by dialing 0 (zero). The operator has direct radio communication with the Public Safety staff.

If no one above can be reached, dial 911 for police, fire or medical emergencies.

When calling the Public Safety Office at extension HELP (4357), you will be connected to their voice mailbox if their telephone is in use. You may leave a message or follow the instructions for paging the officer on duty. The pager can

be reached by dialing 318-HELP (4357) and entering a call back number at the tone.

B. Branch Campuses

All criminal activity and emergency situations occurring at branch campuses should be reported to any on-site Fontbonne University staff person. Assistance will be given in reaching the Branch Director.

If no one is available to assist you, dial 911 for police, fire or medical emergencies.

Timely Warnings and Emergency Notification

When a report is received concerning an incident that affects the life, health or safety of people or property on campus, Public Safety will activate the appropriate means of alerting the University community. Notification will be made by email, text messaging, voice mail, web site posting, campus PA system, the posting of alert notices and notifying the local news media. This process applies to both Timely Warnings and to Emergency Notifications. Timely Warnings are issued with the purpose of keeping the community aware of crimes which may affect the personal safety or the property of individuals on campus. Emergency Notifications are issued when there is a situation occurring on or near campus that poses an immediate threat to the health or safety of individuals on campus. Public Safety will confirm the existence of the situation and then issue the appropriate alert providing issuing the alert does compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Testing Emergency Response Procedures

Fontbonne University reviews emergency response and evacuation procedures annually. At least one drill will be conducted each year to assess the operational aspects of the plan. The drill will be documented. Documentation will include the date, time and whether the drill was announced or unannounced. Emergency response and evacuation procedures will be publicized in conjunction with at least one drill per calendar year.

Sexual Assaults

The Office of Student Affairs offers information that promotes awareness about sexual assaults in the following forms: information programs are conducted on campus throughout the year, the policies about sexual harassment are published in the student handbook, and information is provided during orientation events for new students.

Students who are victims of sexual assaults are asked to notify the campus Public Safety Office or the Office of Student Affairs as soon as possible. Students are advised that immediate medical treatment is available at an area hospital.

Victims of sexual assaults are also encouraged to notify the police. If desired, the Public Safety Office or staff in Student Affairs will provide assistance in notifying law enforcement authorities.

The University's Department of Counseling and Wellness is available for confidential short term counseling for students who are victims of a sexual assault. The Department will also make referrals for off campus counseling upon request of the victim or at the discretion of the counseling staff.

The University places a high priority in accommodating requests from victims of sexual assault for changes in their academic and living situation. While not all such requests can be honored, every effort will be made to provide a reasonable and prompt response to a victim's request. Options for changes in the residence hall may involve a change in the victim's room or building. Requests for academic changes, such as switching to a different section of the same class, will be addressed in consultation with Academic Affairs.

Victims who wish to bring disciplinary action against another student should report the incident to the Office of Student Affairs and must be willing to provide sufficient information for an investigation to proceed. Accusations of sexual assault will be processed according to the procedures for campus conduct and discipline described in the Student Handbook.

Sanctions against students who are responsible for sexual assault may include, but are not limited to dismissal from Fontbonne, dismissal from the residence hall, and partial dismissal (i.e., from one or more classes).

As required through the Jacob Wetterling Crimes against Children and Sexually Violent Offender Registration Act (42 U.S.C. 14071 (j)), information concerning registered sexual offenders who may be attending or employed by an institution of higher education must be maintained. The Clayton Police Department (314-727-4130) maintains this information for Fontbonne University.

Missing Student Program

Fontbonne University has implemented a policy and notification procedures to be followed when a student who resides in on-campus housing is determined to be missing for more than 24 hours. For purposes of this policy, "on-campus housing" means a residence hall or other residential housing facility for students that is located on Fontbonne University's campus or in a University-leased building that serves as a residential housing facility for students. Students who live in on-campus housing are referred to in this policy as "resident students."

Resident students will have the option to identify an emergency contact person whom Fontbonne University will notify if the Public Safety Department or local law enforcement agency determines that the student has been missing for more than 24 hours. Resident students may register the information for their emergency contact person online through the [Public Safety](#) website. The emergency contact information is considered confidential and may be accessed only by authorized campus officials and law enforcement officers in furtherance of a missing student investigation.

All members of the Fontbonne University Community (current faculty, staff and students) have a responsibility to immediately make a report to the Public Safety Department when a student has been missing for more than 24 hours. The Public Safety Department will notify the Department of Residential Life to determine if the student is a resident student. If so, the Public Safety Department will work with the Department of Residential Life to conduct an investigation to verify that the student has been missing for more than 24 hours and to identify any circumstances that may be related to the student's absence. If a staff member of the Public Safety Department or the Department of Residential Life is able to make contact with the resident student, the staff member will attempt to verify the student's whereabouts and safety. If the staff member is unable to make contact with the resident student, the Public Safety Department will make a determination based on the available facts and information as to whether the student is missing. Once a determination has been made that the student has been missing for more than 24 hours and has not returned to campus, the Public Safety Department will notify the Vice President for Student Affairs who, in turn, will notify the resident student's emergency contact person.

Regardless of whether a resident student names an emergency contact person, Fontbonne University will notify the local law enforcement agency that the student is missing (unless the local law enforcement agency was the entity that made the determination that the resident student was missing).

For resident students who are under 18 years of age and not emancipated, Fontbonne University will also notify a custodial parent or guardian of the student in addition to any emergency contact person designated by the student.

Notifications made under this policy to emergency contact persons, the local law enforcement agency, and custodial parents or guardians (when applicable) shall be made no later than 24 hours after the time that the student is determined to be missing.

The Public Safety Department will notify the University Community of this policy via campus e-mail at the beginning of each term: fall, spring, and summer. In addition, the Department of Residential Life will notify resident students of this policy via resident student campus e-mail and during mandatory floor meetings held at the beginning of each term: fall, spring, and summer.

II. Crime on Campus

Compiling Crime Statistics

Certain Fontbonne administrators and department offices are in the position to receive reports of criminal activity. These people and offices have been instructed to complete a Campus Crime Report form when an incident is reported to them. The completed Campus Crime Reports are forwarded to the Public Safety Department. The Public Safety Department uses these reports to compile campus crime statistics.

Fontbonne University administrators and offices that are in the position to receive reports of criminal activity include:

- Senior Administrators and their offices. This includes the Vice President for Finance and Administration, Vice President for Institutional Advancement, Vice President for Enrollment Management, Vice President and Dean for Academic Affairs and Vice President for Student Affairs
- Public Safety officers and the Director of Public Safety
- Director of International Affairs
- Director of Service, Diversity & Social Justice
- Director of Athletics
- Director of Residential Life and Resident Assistants
- Director of the Brentwood Branch Campus
- Faculty members teaching an off campus course

The departments of Campus Ministry and Counseling and Wellness may also receive reports of criminal activity. These offices are not required to report criminal activity encountered as a result of their professional services. Confidentiality of their offices is maintained. These offices do insure that victims and witnesses know the proper procedures for reporting crime.

Fontbonne University encourages victims and witnesses to report all criminal activity. The University responds to all reported incidents and investigates each incident to the fullest extent possible. When appropriate, the Director of Public Safety coordinates investigations with other University officials and/or the Clayton Police Department. There are currently no provisions that permit individuals to anonymously report criminal activity solely for the purpose of providing data to be used for calculating crime statistics.

Daily Activity Log and Crime Reports

The Public Safety Department prepares and maintains brief reports summarizing the daily activities of the department and crimes that are reported to the department. Entries are posted to these logs within two working days from the date a report is received. Entries will be delayed if releasing information adversely affects an investigation or jeopardizes the safety of the people involved. These reports may be

viewed online at the [Fontbonne University web](#). Copies available online are updated on a regular basis. Current logs for the last 60 days are available in Ryan Hall, Room 101 or by emailing your request to safety@fontbonne.edu. Anyone wishing to review entries older than 60 days should contact the Director of Public Safety at extension (719-) 8024. Older entries to the log are normally available for immediate public inspection. Older entries to the log that are not on hand will be made available within two business days of the request.

Annual Crime Statistics

In accordance with the Clery Act, crime statistics for the following offences, as defined by the F.B.I.'s Uniform Crime Reporting System, must be compiled and disseminated annually in a separate report:

Murder and Non-negligent Manslaughter: the willful killing of one human being by another.

Manslaughter by Negligence: the killing of another person through gross negligence.

Robbery: the taking, or attempting to take anything of value under confrontational circumstances from the control, custody or care of another person or persons by force or threat of force or violence and/or by putting the victim in fear of immediate harm.

Aggravated Assault: an unlawful attack by one person upon another wherein the offender(s) uses a weapon or displays it in a threatening manner, or the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Forcible Sex Offenses: any sexual act directed at another person forcibly and/or against that person's will, or not forcibly or against that person's will where the victim is incapable of giving consent because of his/her physical or mental incapacity.

Non-forcible Sex Offenses: unlawful, non-forcible sexual intercourse.

Burglary: the unlawful entry into a building or other structure with the intent to commit a felony or theft.

Arson: any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building motor vehicle, personal property of another, etc.

Hate Crimes: a criminal act where the offender's actions is motivated, in whole or in part, by his/her bias against the victim's racial, religious, ethnic/national origin, and/or sexual orientation. Data for hate crimes is also compiled for larceny-theft, simple assault, intimidation, and the destruction, damage or vandalism of property.

Motor Vehicle Theft: the theft or attempted theft of a motor vehicle.

Liquor Law Violations: violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages (excludes "driving under the influence" and "drunkenness").

Drug Abuse Violations: violations of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in their preparation or use.

Weapons Possession: violations of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

The number of these *reported* criminal offenses has been summarized. It is required that statistics show the number of these crimes that have been reported for the 3 preceding calendar years:

- on each campus
- in the residence halls
- on public property that is either on campus or that is off campus in an area that is both congruent to and accessible from the campus
- at Fontbonne University owned or operated locations that are off campus

On Campus Crime

	Fontbonne Clayton Campus						Brentwood Branch Campus¹		
	2012		2011		2010		2012	2011	2010
	Resident Halls	Campus Total	Resident Halls	Campus Total	Resident Halls	Campus Total	Campus Total	Campus Total	Campus Total
Murder	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Forcible Sex Offences	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offences	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Burglary	0	1	0	4	2	3	0	0	0
Hate Crimes ²	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	1	0	0	0	0	0	0	0
Arrests: Liquor Law Violations	0	0	0	0	0	0	0	0	0
Referrals: Liquor Law Violations	21	21	80	80	17	17	0	0	0
Arrests: Drug Abuse Violations	2	2	0	0	1	1	0	0	0
Referrals: Drug Abuse Violations	3	3	12	12	10	10	0	0	0
Arrests: Weapons Possessions	0	0	0	0	0	0	0	0	0
Referrals: Weapons Possessions	0	0	0	0	0	0	0	0	0

¹ There are no residence halls at this location.

² Hate crimes are reported by category of prejudice: race, gender, religion, sexual orientation, ethnicity and disability. Data for larceny-theft, simple assault, intimidation, and the destruction, damage or vandalism of property are also maintained and reported for hate crimes. A separate disclosure for hate crimes has not been displayed. There have been no reported incidents.

Crime on Public Property

	Fontbonne¹			Brentwood Campus²		
	2012	2011	2010	2012	2011	2010
	Total	Total	Total	Total	Total	Total
Murder	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0
Robbery	0	0	0	0	0	0
Forcible Sex Offences	0	0	0	0	0	0
Non-forcible Sex Offences	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0
Arson	0	0	0	0	0	0
Burglary	0	0	0	0	0	0
Hate Crimes ³	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0
Arrests: Liquor Law Violations	0	0	0	0	0	0
Arrests: Drug Abuse Violations	0	0	0	0	0	0
Arrests: Weapons Possessions	0	0	0	0	0	0

¹ For additional information concerning local crime surrounding the main campus, contact the Clayton Police Department at 314-727-4130.

² For additional information concerning local crime surrounding the Brentwood branch campus, contact the Brentwood Police Department at 314-644-7100.

³ Hate crimes are reported by category of prejudice: race, gender, religion, sexual orientation, ethnicity and disability. Data for larceny-theft, simple assault, intimidation, and the destruction, damage or vandalism of property are also maintained and reported for hate crimes. A separate disclosure for hate crimes has not been displayed. There have been no reported incidents.

Crime at Off Campus Locations

	Off Campus Crime		
	2012	2011	2010
	Total	Total	Total
Murder	0	0	0
Manslaughter	0	0	0
Robbery	0	0	0
Forcible Sex Offences	0	0	0
Non-forcible Sex Offences	0	0	0
Aggravated Assault	0	0	0
Arson	0	0	0
Burglary	0	0	0
Hate Crimes ¹	0	0	0
Motor Vehicle Theft	0	0	0
Arrests: Liquor Law Violations	0	0	0
Arrests: Drug Abuse Violations	0	0	0
Arrests: Weapons Possessions	0	0	0

¹ Hate crimes are reported by category of prejudice: race, gender, religion, sexual orientation, ethnicity and disability. Data for larceny-theft, simple assault, intimidation, and the destruction, damage or vandalism of property are also maintained and reported for hate crimes. A separate disclosure for hate crimes has not been displayed. There have been no reported incidents.

III. Fire Safety Report

Reporting Fires

All fire emergencies must be reported to the Public Safety Office by dialing extension:

(719-) **4357** (HELP) **or** **0** (Fontbonne University operator,
8 a.m. – 4:30 p.m., Monday
through Friday).

Should you need the police, fire department or an ambulance and no one listed above can be reached,

Dial: 911 (9-911)

Building Evacuation

Procedures for building evacuation are posted in every building on campus. Routes from student rooms in residential housing facilities are posted in each room. The procedure below should be followed in case of fire:

1. Activate the building fire alarm and/or alert people verbally. All people should exit by the nearest marked exit. Close all room doors as you exit. **DO NOT LOCK DOORS IF SMOKE OR THE SMELL OF SMOKE IS PRESENT.** If time permits, secure or take your personal purse, wallet, etc. with you. Do not enter any area marked by a hazardous material warning sign.
2. Assist people with disabilities in exiting the building. Do not use the elevators. Smoke is the greatest danger in a fire. Stay near the floor where the air is less toxic.
3. Once outside, move to a clear area that is at least 500 feet away from the affected area. Keep streets, fire lanes, hydrant areas and walkways clear for emergency personnel. Faculty members should account for their students by conducting a head count.
4. Dispatch one individual to a location near the emergency to meet and lead emergency responders to the site of the emergency.
5. Do not return to an evacuated building unless you are told to do so by a Fontbonne official.

If you become trapped in a room or building during a fire and a window is available, place an article of clothing (shirt, coat, etc.) outside the window as a marker for emergency rescue crews. If a window is not available, stay near the floor where the air is less toxic. Shout at regular intervals to alert emergency crews of your location.

Specific evacuation routes for resident life areas are below:

Medaille Hall

- Residents on the fourth floor, in rooms 30, 300-318, 320, 322, 324, 20, 200-218, 220, 222, 224 and on the mezzanine, use the main stairs next to the elevator and exit the building at the south stairwell landing. Do not exit the building through the Arnold Memorial Center (AMC). Go to the parking lot between Southwest Hall and St. Joseph Hall.
- Residents in rooms 219, 221, 223, 225-250 and 319, 321, 323, 325-350 use the stairs at the northwest end of the hall and exit the building at the first floor. Go to the west end of the campus near Big Bend Boulevard.
- Students in Arnold Memorial Center (AMC) use the patio door to exit the building and go to the west end of the campus near Big Bend Boulevard.

St. Joseph's Hall

- Residents in rooms 201-211, 301-311, and 401-411 go down the north stairwell to the exit at the bottom of the stairs. Exit out the west stairwell door to the parking lot between Southwest Hall and St. Joseph Hall.
- Residents in rooms 213-225, 313-325, and 413-425 go down the south stairwell to the exit door at the bottom of the stairs. Do not go through the lounges. Go to the east end of the parking lot by the fence.
- Students in the front lobby exit out the front door. Students in back lobby exit out of north stairwell door. Go to the east end of the parking lot by the fence.

Fine Arts Building

- Residents in apartments 316-318, and 321-323 go down the northwest stairwell to the exit doors at the bottom of the stairs. Go to the brick wall in the main parking lot.
- Residents in apartments 315 and 325-327 exit the building through the main stairwell. Go to the brick wall in the main parking lot.

Cotta Hall

Residents in the apartments are to exit the buildings through the stairwells. Go to the east side of the building and stand across the street from Cotta Hall.

Fire Safety Systems

Each building on campus is equipped with a fire system that is monitored on a 24-hour basis from an offsite location. A brief description of the fire systems and related equipment on campus is below. The specifications below are subject to change. Fontbonne continually reviews and upgrades the safety systems on campus.

	Smoke Detectors	Stand Alone Smoke Detectors	Partial Sprinkler	Full Sprinkler	Carbon Monoxide Detectors	Fire Extinguisher Devices	Pull Stations	Emergency/evacuation plans or placards	Ansul Hood System	Fire Hose & Stand pipe
East Building	X	X	X			X	X	X		X
AB Building	X			X		X	X	X	X	
Library	X					X	X	X		X
Ryan	X		X			X	X	X	X	X
DSAC	X			X		X	X	X	X	
Physical Plant							X	X		
* Fine Arts	X		X	X	X	X	X	X		
* Medaille Hall	X		X			X	X	X		
* St. Joseph's Hall	X					X	X	X		X
* Cotta Hall		X				X	X	X		

* Residential Living Areas

Fire Safety Related Restrictions

No lighting or heating device that produces an open flame or smoke is allowed in any on-campus residence. This includes candles, incense, open flames, kerosene or propane heaters, etc. Fuel containers are also prohibited in rooms. Closed coil or enclosed cooking elements such as popcorn poppers, coffee pots, hotpots, and toasters, are some examples of acceptable cooking appliances. Microwaves no larger than 1.4 cubic feet are allowed to be used in student rooms. Refrigerators should be no bigger than 2.5 cubic feet. For questions about if an appliance is acceptable please contact the Department of Residential Life.

Smoking is not permitted in any building on campus, including residence halls. All buildings are smoke free.

All extension cords that are used must have the label UL or ETL approval. This will be on the packaging and the cord itself. Products with this certification label meet current industry safety standards. If the cords do not have this approval, then they cannot be used in the campus sponsored housing.

Guidelines to follow when using an extension cord are:

- Never keep an extension cord plugged in when not in use. The cord will still conduct electricity until it is unplugged from the outlet.
- Do not use extension cords that are cut or damaged.
- Never cover any part of an extension cord with rugs or other objects while it is in use.
- Do not overload cords with too many appliances.

Fire Training

Training in response to emergencies is conducted annually on campus. This includes training in response to fire related emergencies.

Preparing Students for Emergency Response

Faculty members will review the emergency procedures with their students on the first day of class each term. All information contained in the EMERGENCY PROCEDURE REFERENCE GUIDE posted in every classroom should be reviewed. Faculty members should also have contingency plans in place to assist any disabled individual in their class that may need help when responding to an emergency.

All resident students will receive emergency response training during orientation for their first term on campus each school year. All students new to the residence halls in the fall semester are required to attend a fire safety program held during the first two weeks of school. Fire drills will be conducted at the start of each term in the residence halls and a tornado drill conducted in March in conjunction with the statewide tornado drill. The Associate Vice President for Student Affairs has responsibility for conducting these drills. Dates of the drills are documented and kept on file. The Associate Vice President for Student Affairs should also have contingency plans in place to assist any disabled resident student in responding to an emergency.

Resident Assistants receive training each fall semester on how to evacuate the residence halls in case of fire, properly discharge a fire extinguisher, use the emergency evacuation chair, and learn protocol on reporting emergencies.

Preparing Employees for Emergency Response

Each August, supervisors will review with their employees the emergency information contained in the EMERGENCY PROCEDURE REFERENCE GUIDE which is on file in each department. Supervisors should be confident that their employees know how to properly respond to all types of emergencies. Supervisors should also have contingency plans in place to assist any disabled individual in their department that may need assistance when responding to an emergency.

New employees of Fontbonne should receive emergency response training as part of their orientation training. It is the responsibility of the individual's supervisor to provide this training.

Fire Reports

The Public Safety Department maintains the fire safety reports for the University. The Resident Hall Fire Report summarizes actual fires that have occurred in the living areas on campus. The Campus Fire Report summarizes actual fires that have occurred in all areas of the campus. The Fire Safety Activity Report is a summary of all fire safety related incidents. Entries are posted to these reports within two working days from the date a report is received. Entries will be delayed if releasing information adversely affects an investigation or jeopardizes the safety of the people involved.

Current reports may be viewed online at the [Fontbonne University web](#). Copies available online are updated on a regular basis. Current reports for the last 60 days are available in Ryan Hall, Room 101 or by emailing your request to safety@fontbonne.edu. Requests for reports beyond 60 days old are normally available for immediate public inspection. Reports not on hand will be made available within two business days of the request.

The summary for fires on campus in 2012 is below:

Location	Cause
On Campus: 1. Parking Lot	A vehicle being driven on campus caught fire.
In Resident Halls:	No Fires Reported
Off-Campus Locations:	No Fires Reported