



Please read the following information carefully. It will guide you in your application process for admission to Fontbonne University. Detailed instructions for each requirement (numbered 1 - 10) are located on page 4 of this application.

The following requirements must be met. **Incomplete information, missing application fee and missing documents will cause you considerable delay in being admitted or cause you not to be admitted. Use a typewriter or PRINT in ink. Please write in ENGLISH.**

	Undergraduate (Bachelor's) students must submit the following for admission review:	Graduate (Master's) students must submit the following for admission review:	Transfer students must submit the following for admission review:	Intensive English Program (IEP) students must submit the following for admission review:
1	Fontbonne University International Student Application for Study - completed, signed and dated.	Fontbonne University International Student Application for Study - completed, signed and dated.	Fontbonne University International Student Application for Study - completed, signed and dated.	Fontbonne University International Student Application for Study - completed, signed and dated.
2	Application Fee of 50 dollars (US).	Application Fee of 50 dollars (US).	Application Fee of 50 dollars (US).	Application Fee of 50 dollars (US).
3	Proof of English Proficiency such as TOEFL or IELTS, successful completion of English Composition at a U.S. college or university, or completion of an Intensive English Language Program. <i>*Conditional Admission available.</i>	Proof of English Proficiency such as TOEFL or IELTS, successful completion of English Composition at a U.S. college or university, or completion of an Intensive English Language Program.	Proof of English Proficiency such as TOEFL or IELTS, successful completion of English Composition at a U.S. college or university, or completion of an Intensive English Language Program. <i>*Conditional Admission available for undergraduate study.</i>	
4	A Personal Statement describing your education goals.	A Personal Statement describing your education goals.	A Personal Statement describing your education goals.	
5	Personal Finances, Proof of financial support, Letter of Financial Guarantee.	Personal Finances, Proof of financial support, Letter of Financial Guarantee.	Personal Finances, Proof of financial support, Letter of Financial Guarantee.	Personal Finances, Proof of financial support, Letter of Financial Guarantee.
6	Copy of your passport page.	Copy of your passport page.	Copy of your passport page.	Copy of your passport page.
7	Transcripts, translated into English, from all high school, colleges and universities attended.  Must indicate successful completion of the equivalent of American high school.	Transcripts, translated into English, from all high school, colleges and universities attended.  Must indicate successful completion of the equivalent of American Bachelor's Degree.	Transcripts, translated into English, from all high school, colleges and universities attended.  Must be evaluated by World Education Services (WES) ( <a href="http://www.wes.org">www.wes.org</a> ).	Transcripts, translated into English, from all high school, colleges and universities attended.
8	Two letters of recommendation.	Three letters of recommendation.	Letters of recommendation: Undergraduate study - two letters Graduate study - three letters	
9		Portfolio or Resume (for MFA and MA applicants only)		
10	Foreign nationals who apply while physically in the United States (visitors and transfer students from U.S. schools) must also comply with item 10 below:  Immigration documents (including all past I-20s, I-94, Visa, Transfer Form)	Foreign nationals who apply while physically in the United States (visitors and transfer students from U.S. schools) must also comply with item 10 below:  Immigration documents (including all past I-20s, I-94, Visa, Transfer Form)	Foreign nationals who apply while physically in the United States (visitors and transfer students from U.S. schools) must also comply with item 10 below:  Immigration documents (including all past I-20s, I-94, Visa, Transfer Form)	Foreign nationals who apply while physically in the United States (visitors and transfer students from U.S. schools) must also comply with item 10 below:  Immigration documents (including all past I-20s, I-94, Visa, Transfer Form)

## APPLICATION DEADLINES

Spring semester: November 15 • Summer semester: April 15 • Fall semester: June 15

All necessary documents and fees must be submitted by the deadlines, depending upon which semester you wish to enroll.



Date of application:

\_\_\_\_\_  
(MONTH / DAY / YEAR)

PRINT CLEARLY:

\_\_\_\_\_  
FAMILY NAME (AS IT APPEARS ON YOUR PASSPORT)

\_\_\_\_\_  
GIVEN NAME

\_\_\_\_\_  
MIDDLE NAME

\_\_\_\_\_  
DATE OF BIRTH (MONTH / DAY / YEAR)

\_\_\_\_\_  
COUNTRY OF BIRTH

\_\_\_\_\_  
COUNTRY OF CITIZENSHIP

Address in home country:

\_\_\_\_\_  
ADDRESS 1

\_\_\_\_\_  
ADDRESS 2

\_\_\_\_\_  
CITY

\_\_\_\_\_  
PROVINCE/TERRITORY

\_\_\_\_\_  
POSTAL CODE

\_\_\_\_\_  
COUNTRY

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
E-MAIL ADDRESS

Are you a citizen of the United States?

 yes

 no

If not, are you a permanent resident?

 yes

 no

Immigration Status:

\_\_\_\_\_  
(VISA STATUS; i.e., F-1, F-2, H-1B, etc.)

Do you plan to live on campus?

 yes

 no

Indicate the semester you wish to start your program of study:

 spring (January) 20\_\_\_\_

 summer (June) 20\_\_\_\_

 fall (August) 20\_\_\_\_

Gender:

 male

 female

Marital status:

 single

 married

Address in the United States (if applicable):

\_\_\_\_\_  
ADDRESS 1

\_\_\_\_\_  
ADDRESS 2

\_\_\_\_\_  
CITY

\_\_\_\_\_  
STATE

\_\_\_\_\_  
ZIP CODE

\_\_\_\_\_  
TELEPHONE NUMBER

Address where you want your I-20 to be mailed:  
**CANNOT BE A P.O. BOX**

\_\_\_\_\_  
ADDRESS 1

\_\_\_\_\_  
ADDRESS 2

\_\_\_\_\_  
CITY

\_\_\_\_\_  
PROVINCE/STATE/TERRITORY

\_\_\_\_\_  
ZIP/POSTAL CODE

Select the program of study for which you are applying:

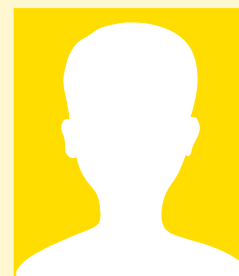
- Freshman (first-time college student) Undergraduate (bachelor's)
- Transfer (previously attended college) Undergraduate (bachelor's)
- Second degree (possess a bachelor's degree)
- Reactivate (previously attended Fontbonne University)  
please indicate date(s) attended: \_\_\_\_\_
- Intensive English Program (IEP)
- Graduate (master's)

Release information:

I hereby give permission to Fontbonne University to release information concerning my status as a student to the following persons:

- father (name): \_\_\_\_\_
- mother (name): \_\_\_\_\_
- guardian/sponsor (name): \_\_\_\_\_

Please attach photo:





Please check the major and circle the concentration in which you are interested (only check one major):

## Undergraduate Programs (bachelor's)

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Advertising<br><i>Design<br/>Marketing &amp; Research<br/>Writing</i>                                     | <input type="checkbox"/> Early Childhood*   | <input type="checkbox"/> Management Information Systems  |
| <input type="checkbox"/> Art*  | <input type="checkbox"/> Elementary Education*  | <input type="checkbox"/> Mathematics*  |
| <input type="checkbox"/> Biology*/Pre-Med<br><i>Physiology</i>   | <input type="checkbox"/> English*<br><i>Broadcasting<br/>Professional Writing<br/>Journalism<br/>Public Relations</i> | <input type="checkbox"/> Middle School Education*  |
| <input type="checkbox"/> Business Administration<br><i>Accounting<br/>Finance<br/>Management<br/>Marketing</i>                     | <input type="checkbox"/> Family and Consumer Sciences*  | <input type="checkbox"/> Performing Arts*<br><i>Acting/Directing<br/>Arts Management<br/>Speech &amp; Theatre*</i> |
| <input type="checkbox"/> Communication Studies<br><i>Broadcasting<br/>Journalism<br/>Professional Writing<br/>Public Relations</i> | <input type="checkbox"/> Fashion Merchandising  | <input type="checkbox"/> Psychology  |
| <input type="checkbox"/> Computer Science  | <input type="checkbox"/> Fine Arts*<br><i>Ceramics<br/>Drawing<br/>Graphic Design<br/>Painting<br/>Sculpture</i>      | <input type="checkbox"/> Religious Studies   |
| <input type="checkbox"/> Deaf Education*   | <input type="checkbox"/> Global Studies   | <input type="checkbox"/> Social Science/Pre-Law  |
| <input type="checkbox"/> Dietetics   | <input type="checkbox"/> History*   | <input type="checkbox"/> Social Work   |
|  | <input type="checkbox"/> Human Services   | <input type="checkbox"/> Sociology   |
|  | <input type="checkbox"/> Interdisciplinary Studies  | <input type="checkbox"/> Special Education*  |
|  |   | <input type="checkbox"/> Speech-Language Pathology   |
|  |   | <input type="checkbox"/> Sports Management   |
|  |   | <input type="checkbox"/> University Major (self-designed)  |

\*teacher certification available

## Graduate Programs (master's)

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Accounting                           | <input type="checkbox"/> Fine Arts                    | <input type="checkbox"/> Speech-Language Pathology |
| <input type="checkbox"/> Art                                  | <input type="checkbox"/> Human Environmental Sciences | <input type="checkbox"/> Taxation                  |
| <input type="checkbox"/> Business Administration              | <input type="checkbox"/> Management                   | <input type="checkbox"/> Teaching                  |
| <input type="checkbox"/> Early Intervention in Deaf Education | <input type="checkbox"/> MBA+Business English         | <input type="checkbox"/> Theatre                   |
| <input type="checkbox"/> Education                            | <input type="checkbox"/> Speech and Theatre Education |  |

## Intensive English Programs (IEP)

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> spring: 16 weeks<br><i>January - May</i> | <input type="checkbox"/> summer: 8 weeks<br><i>June - July</i> | <input type="checkbox"/> fall: 16 weeks<br><i>August - December</i> |
|---|--|---|

High School attended:

SCHOOL NAME

DATE OF GRADUATION

University attended (if applicable):

SCHOOL NAME

DATE OF GRADUATION

DEGREE

Are you currently attending school in the United States?

- yes     no

If yes, enter the name and address of the school here:

SCHOOL NAME

ADDRESS 1

ADDRESS 2

CITY

STATE

ZIP

English Proficiency:

TOEFL SCORE\*

DATE OF TOEFL EXAM

**TOEFL\* alternate:** The following examinations are approved for the substitution for the TOEFL: SAT Verbal Score, ACT English, IELTS, Michigan Test, (send official results):

NAME OF EXAMINATION

SCORE

DATE OF EXAMINATION

*\*If you do not have the required TOEFL or equivalent, you will not be accepted into a graduate (master's) program. You may be "conditionally" accepted into the undergraduate (bachelor's) program.*

Who recommended Fontbonne University to you?

- friend/relative: \_\_\_\_\_
- advertisement (publication name): \_\_\_\_\_
- internet (search engine or Web site used): \_\_\_\_\_
- school (name): \_\_\_\_\_
- agency (name): \_\_\_\_\_
- college fair (name): \_\_\_\_\_

Will you be accompanied to the U.S. by any dependents?

- yes     no

If yes, please include copies of the dependent's passports.

**Your application is not complete until you submit all necessary items as outlined on page 4.**

## RELEASE INFORMATION

I CERTIFY THAT THE INFORMATION I HAVE GIVEN IN THIS APPLICATION IS COMPLETE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

APPLICANT'S SIGNATURE

DATE



### HEALTH INSURANCE

All international students are required to obtain a health insurance policy through the International Center. Students are required to purchase the insurance within the first month of the semester. Foreign insurance policies are NOT accepted. Insurance is offered through Summit America Insurance Company. Please note that vision and dental care are not included in the plan.

### 1 THE APPLICATION

Fill out the Fontbonne University International Student Application for Study form completely. Use a typewriter or print in ink. Please write in English. Sign and date your application and submit all of the following items along with your application. Be sure to include a photo.

### 2 THE APPLICATION FEE

A non-refundable application fee of 50 dollars (U.S.) is required for processing your application. You may use a credit card, personal check or money order. Make the check or money order payable to Fontbonne University.

### 3 ENGLISH PROFICIENCY

All non-native speakers of English must provide proof of one of the following:

- a TOEFL\* score (Fontbonne University will accept institutional TOEFL scores):

for **undergraduate (bachelor's) study**:

173 computer-based/61 internet-based

for **graduate (master's) study**:

197 computer-based/71 internet-based

for **MBA+Business English Program** of study:

137 computer-based/45 internet-based

*\*Will accept students without the required TOEFL on a case-by-case basis.*

(The TOEFL is given worldwide six times a year. Information regarding dates and places can be found at [www.toefl.org](http://www.toefl.org). There is a fee for the examination. The TOEFL score is valid for two years. Fontbonne University also offers an institutional TOEFL test by appointment.)

- an IELTS score:

for **undergraduate (bachelor's) study**: 5.0

for **graduate (master's) study**: 5.5

for the **MBA+Business English Program** of study: 4.0

- Successful completion of a Michigan Test (70 or above).
- Successful completion of English Composition at a U.S. college or university.

### 4 PERSONAL STATEMENT

A personal statement of one page is required. Describe your educational goals, intended field of study and your reason(s) for choosing Fontbonne University.

### 5 PROOF OF FINANCES

If your parents or someone else will support (sponsor) you, then you must submit a letter from that person that clearly states that your expenses will be taken care of. An example of the sponsor letter is available at [www.fontbonne.edu/international](http://www.fontbonne.edu/international). In order for Fontbonne University to be sure that you will not suffer financial hardship, you must submit a current bank statement (dated within 120 days of your application). **ORIGINALS ONLY. COPIES NOT ACCEPTED.**

Please be aware that International Students are not allowed to work off-campus to supplement tuition costs.

Limited scholarship opportunities are available.

### 6 PASSPORT PAGE

Please provide a copy of your passport page.

### 7 TRANSCRIPTS

High school and/or college or university transcripts must be submitted in English in order to verify successful completion of U.S. equivalent high school or academic program. The transcript must include date of graduation. **ORIGINALS ONLY. COPIES NOT ACCEPTED.**

Fontbonne University will evaluate foreign transcripts to determine equivalency to U.S. high school and university programs. However, Fontbonne University will not evaluate foreign transcripts for purposes of credit transfer. Students wishing to transfer foreign credit must have their transcripts evaluated by World Education Services (WES) ([www.wes.org](http://www.wes.org)).

### 8 LETTERS OF RECOMMENDATION

Please submit letters of recommendation (two letters if applying for Undergraduate Study; three letters if applying for Graduate Study). The letters should address your academic ability, work ethic or other areas that will help qualify you for admittance to your program of choice. Letters should be written in English and signed.

### 9 PORTFOLIO

MFA and MA candidates only.

Students must submit 20 examples of their chosen concentration on CD.

### 10 IMMIGRATION DOCUMENTS

If you are physically in the United States when you apply for admission to Fontbonne University you must comply with this requirement. Physically in the United States means that you are visiting or you are transferring to Fontbonne University from another U.S. high school, college or university.

You must submit the following documents:

- 1) a copy of the U.S. visa page
- 2) a copy of your I-94 (departure record)
- 3) Transfer Form from your current school indicating your F-1 immigration status and SEVIS release date (transfer students only).
- 4) Official transcript(s) from all U.S. colleges and universities attended (transfer students only).
- 5) copies of all previous I-20 forms issued by other colleges or universities (transfer students only).

Before Fontbonne University can issue a transfer I-20, a release date must be posted to the SEVIS database (done by the current school you are attending).

### CONFIRMATION OF ADMISSION

Your admission to Fontbonne University will be confirmed when you receive an official letter of admission from the International Center.

If you have questions regarding your application, please contact the International Center at 314-889-4509 or [internationalaffairs@fontbonne.edu](mailto:internationalaffairs@fontbonne.edu)

Mail the above materials together as a single application package to:

Fontbonne University  
International Center  
6800 Wydown Boulevard  
St. Louis, MO 63105-3098