

# FONTBONNE UNIVERSITY

Department of Residential Life

Email [reslife@fontbonne.edu](mailto:reslife@fontbonne.edu) • Fax (314)889-4565 • Phone (314)889-1411

## Southwest Hall Housing Application Contract

ID# \_\_\_\_\_

Date Rcd. \_\_\_\_\_

Amt. Rcd. \_\_\_\_\_

Standing # \_\_\_\_\_

Student Name \_\_\_\_\_  
Last Name First Name M.I.

Home Address \_\_\_\_\_  
Street City, State Zip Code Country

Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_ Female  Male

Email Address \_\_\_\_\_ Social Security or Passport Number \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ To be eligible to live in university sponsored housing, an applicant must turn 18 years old by December 1 for the fall semester. To be eligible for the spring semester, an applicant must turn 18 by May 1. A parent's signature is required for any student under 18 years old.

This application contract is for both room and board for the entire academic year or for that part of the year remaining after the effective date of this housing application contract.

Occupancy to begin: \_\_\_\_\_ Year  Fall Semester  New to campus housing  
 Spring Semester  Returning to campus housing

First Time Freshman  Transfer  
 Sophomore  Junior  
 Senior  Masters

Cumulative hours \_\_\_\_\_

### Housing Request

#### Roommate

Preferences: 1 \_\_\_\_\_ 2 \_\_\_\_\_ 3 \_\_\_\_\_

Meal Plan:  W=Waived  F=19 Meals per week  M=14 Meals per week  P=10 Meals per week

**A meal plan is not included in the Southwest cost; it is an additional charge.**

**Griffin Bucks are available for Southwest Residents.**

Do you smoke? Yes  No   
Do you mind if your roommate smokes? Yes  No   
Are you an early riser? Yes  No   
Do you go to bed early? Yes  No   
Do you listen to music while studying? Yes  No

**Fontbonne University is a  
smoke-free campus.**

Would you like to live with someone in your area of study? Yes  No  Major: \_\_\_\_\_

**If you move from Southwest to Medaille or St. Joseph, you will be required to have a meal plan.**

Please write something about yourself that will help the Dept. of Residential Life in identifying a roommate for you. Please describe likes, dislikes, hobbies, cleaning habits, and interests. Please continue on a separate piece of paper.

*For office use only* Please sign and return this application contract with the \$200.00 HOUSING DEPOSIT to Fontbonne University, Department of Residential Life, 6800 Wydown Blvd., St. Louis, MO 63105

Cancellations must be in writing. No refund will be made for cancellations received after the June 1 deadline for fall semester or the December 1 deadline for spring semester. Refer to item #8 for application & contract obligations for a release.

Assignment: Bldg \_\_\_\_\_ Rm \_\_\_\_\_ Phone \_\_\_\_\_ Mailbox \_\_\_\_\_

## FONTBONNE UNIVERSITY SOUTHWEST HALL HOUSING PACKET 2011-2012

### Dismissals, Suspensions, or Felony/Misdemeanor Information

Have you ever been convicted of or plead guilty to a crime including, but not limited to, a felony or misdemeanor, or are any criminal charges now pending against you?  No  Yes

If yes, please specify the nature and circumstances of the offense including the date it occurred, the name and location of the court, and sentence imposed on a separate piece of paper. Applicants who have been convicted of or plead guilty to a misdemeanor or felony may be required to go through an interview process and background check before being admitted to a Residence Hall. The Associate V.P. of Student Affairs will make all final decisions regarding admission to the Residence Hall and may impose conditions on the student's admission.

Have you ever been suspended or dismissed from any school, university or college?  No  Yes

Have you ever been suspended, dismissed or otherwise required to leave campus housing?  No  Yes

Are you currently involved in or are you the subject of any disciplinary investigation by any school, university or college that could result in suspension or dismissal from the institution or from campus housing?  No  Yes

If your answer to one or more of the questions above is "yes," then for each such suspension, dismissal or pending investigation, please describe: the nature of the situation, including the events leading to the suspension, dismissal or pending investigation; the name of the institution at which the situation occurred or at which an investigation is currently pending; and the date of the suspension, dismissal or pending investigation. Applicants who have been suspended or dismissed from an institution, required to leave campus housing, or who are currently involved in or are the subject of a disciplinary investigation, may be required to participate in an interview process and consent to a disciplinary record check before being admitted to a Residence Hall. The Associate V.P. for Student Affairs will make all final decisions regarding admission to a Residence Hall and may impose conditions on the student's housing admission.

**ADA** If a student requests accommodations under the American Disability Act in the residence halls, the student has an obligation to inform the Department of Residential Life of the nature of his/her disability and the need for accommodation in a timely manner. The student has an obligation to provide appropriate and verifiable documentation of the disability, if necessary.

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**Application Contract Terms and Conditions** This application contract is entered into between Fontbonne University and the undersigned student for the full academic year. This application contract is not transferable or assignable by the undersigned student. A new application contract shall be signed in each academic year for the fall and spring semesters. Separate application must be made for the summer session. Application contracts are not terminated if desired space is unavailable.

The University agrees under the terms of this application contractor provide a space in one of the rooms in a residence hall. The student agrees to pay the room/board in accordance with the schedule of fees, which has been published for the current year. The University reserves the right to increase rates for room, food service and other service options at anytime(s) during the term of this application contract upon giving 45 days written notice to the student. Residents are prohibited from being in the residence halls during Thanksgiving, Christmas, spring, and Easter vacations, as designated by the University. However, in the University's sole discretion, residents may be granted an interim application contract for housing during such breaks. Residents may be asked to change rooms and be temporarily housed in another hall during such breaks. The University reserves the right to deny a student housing during Thanksgiving, Christmas, and spring and Easter vacations if the student would pose a problem to the interest of order, health, discipline or general well-being of other members of the residential community.

1. The student shall be responsible for payment of the full amount of the charges for the entire application contractual period, unless the student cancels by the appropriate deadline and meets contractual guidelines for semester release as defined in item 8 of application contract. **Failure to occupy an assigned room or call the Department of Residential Life after the application contract is in force does not constitute cancellation of this application contract.** When a reservation has been made and an application contract signed for an upcoming year, cancellations can be made before the specified deadlines with no penalty, except for first time applicants. **Cancellations after June 1 for the fall semester and/or after December 1 for the spring semester will result in forfeiture of the security deposit for all applicants. For first time applicants choosing not to accept a housing assignment prior to June 1 for the fall semester or prior to December 1 for the spring semester, the security deposit will be refunded, less a twenty-five dollar (\$25.00 US) processing fee.** A student who cancels his or her room reservation after the halls close for Christmas break but prior to the first day the halls open for the spring semester must remove all belongings either before or on the first day the residence halls open for the semester. A fifteen dollar (\$15.00 US) fee will be assessed each day a room is occupied with non-resident student belongings. A student may not occupy the room if he/she cancels.
2. The student agrees to pay the one-time security deposit. The deposit may be refundable when the student moves out of the residence hall, less any damages and outstanding financial obligations to the University. The deposit may be carried forward to a residence hall application contractual lease agreement for the following summer session or academic school year.
3. **Room Assignment.** No room assignment will be made until an application form, a signed application contract, and the current security deposit are received by the Office of Residential Life. Reasonable consideration will be given the student's preferences for accommodations, room, and a roommate(s). However, the application contract is for space in University housing and not for a particular accommodation, room, or roommate. The student's failure to claim his/her room may result in reassignment of the student's room, or may relieve the University of its obligation to provide a room for the student in University housing. The student must claim his/her

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- assigned room before 5:00 p.m. on the first day of classes for any given semester. The student claims his/her room by checking into the room in person, or by notifying the Department of Residential Life that his/her arrival will be delayed. The student's failure to claim his/her assigned room could result in reassignment.
4. The University agrees to furnish each room with basic furniture, such as, but not necessarily, a desk, chair, bed, mattress, and drawer space. Students are responsible for keeping their rooms, furnishings, and fixtures clean and in good condition. The student agrees to submit a complete inventory form indicating the condition of the room, its fixtures and furnishings to the Department of Residential Life within three (3) days after check-in. Failure to submit this form within the time specified shall constitute conclusive proof of acceptance by the student of the room and its fixtures and furnishings as being in good condition. Upon check-out, the student will pay for missing furniture, repair of any damages beyond normal wear and tear to restore the room and/or furnishings to the condition noted on the inventory form. Unless it can be otherwise conclusively determined, all students assigned to a room will be responsible for an equal share of liability.
  5. The University reserves the right to make room and hall assignments. If space is available, double rooms may be assigned a single in St. Joseph Hall. However, the University reserves the right to assign a student to that space if all double rooms have been filled and space is still needed at any time during the school year. Consolidation may occur until October 1 during the fall semester and until February 16 during the spring semester (consolidation is the moving together of those students who are paying for double occupancy, but for some reason, not necessarily of their own actions, are in room by themselves). A consolidating student agrees to accept a roommate or to move to another room, as determined by the University. Students involved in consolidation do not have to move to another floor. All consolidation moves occur on the same floor. The University also reserves the right to move a student whose behavior is judged to be detrimental to the quality of the living environment. The student may be moved because of disciplinary sanctions until the last day of each semester.
  6. The University agrees to provide each building with the basic utilities consisting of heat, cooling, hot and cold water, electricity, telephone services, cable television, and wireless internet access. Temporary interruption of such services shall not constitute grounds for cancellation of the application contract or a partial refund of the room charges.
  7. The current security deposit will be refunded to the student for the following reasons:
    - a. Upon completion of the application contract term (subject to the provisions of this application contract).
    - b. The University is unable to assign a room to a student due to lack of space.
    - c. University non-acceptance; admittance to an academic program is not granted by the University during any term of the application contractual agreement, provided the student notifies the Office of Residential Life, in writing, of their non-acceptance by the University within seven (7) days of the date their notice of non-acceptance was received.
    - d. Official withdrawal from the University.
    - e. The University, in its sole discretion, determines to release the student from his or her obligations under the application contract (described below).
  8. During the application contractual period, the student may be released, in the University's sole discretion, from the application contract at semester break for the following reasons:
    - a. Official withdrawal from the University.
    - b. Graduation.
    - c. Dismissal from the Residence Hall or University.
    - d. Failure to make payments to the University when due.
    - e. If fire or other casualty makes the room uninhabitable.
    - f. Marriage.
  9. The University reserves the right to cancel the application contract if the University determines, in its sole discretion, that the continued residency of the student may pose a problem to the interest of safety, order, health, discipline, environment or general well-being of other members of the residence hall community.
  10. Withdrawal from a residence hall during the semester will result in no refund of the room portion of the residence fee. The board portion will be prorated only if withdrawal occurs prior to the mid-semester date. The security deposit will be refunded less any outstanding financial obligations to the University.
  11. The student agrees to abide by all of the laws and the housing and University rules as published in the Student Handbook and the Residence Life Guidelines and Policies, (which are incorporated herein by this reference) as they are now stated and as they may be duly adopted or revised and distributed by the University to students during the term of this application contract.
  12. The student living in St. Joseph Hall agrees to accept responsibility for living in an alcohol free building. If a student drinks or possesses alcohol in St. Joseph Hall, the student will be fined and may be subject to additional disciplinary sanctions.
  13. **ALL ACCOMMODATIONS PROVIDED BY THE UNIVERSITY ARE SMOKE-FREE ENVIRONMENTS.** Smoking is prohibited in Medaille Hall and St. Joseph Hall. If a student smokes in any of the halls, the student will be fined and may be subject to additional disciplinary sanctions.
  14. The student accepts responsibility for and is held liable for the conditions of accommodations assigned and shall reimburse the University for all damages done within or to said accommodations. The student accepts full responsibility for the conduct of his/her guests.
  15. **COMMON AREA DAMAGE:** At the end of the semester, each student will be assessed for unclaimed vandalism that occurs on his/her floor. The repair or replacement cost of the vandalism will be divided among each floor resident. If vandalism occurs in a common lounge area, all students residing in that hall will be assessed a portion of the repair or replacement cost. To avoid having to pay this cost at the end of the semester, students will need to take pride in the appearance of his/her floor and develop a watchful eye. Reports of vandalism should be made promptly to the Office of Residential Life.
  16. The student agrees to follow the prescribed checkout procedure, before vacating the halls. The checkout procedures are:
    - a. Make an appointment in advance with Residential Life staff to ensure that a staff member will be present when the resident is ready to leave. This is the student's responsibility.
    - b. Clean the room. The student is responsible for leaving his/her room in a clean condition. Failure to do so will result in a cleaning charge being assessed.
    - c. Turn in the room and entrance door keys.

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- d. Have the room inspected by a Residential Life staff member.
- e. Sign the room condition form. Failure to fully complete this checkout procedure by the published time deadline will result in forfeiture of the Residence Hall security deposit and the imposing of late checkout fines.
- 17. The University reserves the right to designate a representative to enter a residence hall room for purposes including, but not limited to: maintenance; health and safety inspections; to ensure personal health, safety and security of hall residents; or to enforce residence hall rules when there is reasonable cause to believe that rules are being violated. An attempt will be made to notify the student in advance of all inspections except routine maintenance. Residents are advised that, as a routine procedure, student rooms are entered over vacation periods for maintenance, safety and health inspection(s).
- 18. Items or personal belongings which are left in the residence hall after the end of the application contractual period will be considered abandoned and may be removed or disposed of. When items are removed, a charge may be assessed.
- 19. The University accepts no responsibility for losses of or damages to resident's property. The student is responsible for acquiring or extending family insurance to cover their personal belongings if such coverage is desired.
- 20. Residents living in Medaille and St. Joseph Halls are required to purchase a meal plan. The University reserves the right to adjust meal plan options, hours of service, and location(s) of operation at its discretion. Special dietary requirements may result in additional charges to be paid by the student. The student meals are non-transferable, no refunds will be granted for meals missed due to conflicting class or work schedules. Temporary interruption of such service shall not constitute grounds for cancellation of the application contractor a partial refund of board.
- 21. The student agrees not to loan out his/her entrance card or to have his/her room key copied. Students found with illegal keys or cards will be fined one hundred dollars (\$100.00 US) and the cost of a lock change. Students agree to practice responsible and cautious safety procedures. Students agree not to prop exterior entrance doors open and any student caught doing so will be assessed a one hundred dollar (\$100.00 US) fine. Students will be assessed a one hundred dollar (\$100.00 US) fine if room key and/or entrance card are loaned out to non-residents.
- 22. Students, who engage in dangerous behavior or disruptive behavior, including but not limited to excessive noise and interfering with another student's ability to sleep, study or live will be subject to disciplinary actions including dismissal from residence halls. In addition to other discipline, students may be required to remove stereos and other musical instruments or equipment that causes the disruptive noise.
- 23. The student agrees to maintain a GPA of at least 2.0. If the student's GPA falls below 2.0 the student will be placed on residence hall probation. The student will be required to participate in the Making Academic Progress (MAP) program while on probation. The student's academic performance, as well as their participation in the MAP program, will determine whether or not the student will be allowed to remain in the residence halls.
- 24. The student must be registered as a full-time graduate or undergraduate, as defined in the University catalog, to qualify for on-campus housing. Exceptions may be made at the discretion of the Office of Residential Life.

**Should any clause or portion of this application contract be held invalid, the other portions will be considered in force.**

*This housing application contract must be signed to be valid. By signing this housing application contract, I agree to occupy the accommodations provided by the University for the designated term. I certify that I have given true and complete information in response to each question and category of information requested on this housing application contract. I understand that if Fontbonne University ever finds that I have falsified or omitted any information in my responses, it may result in disciplinary action, including but not limited to suspension or dismissal from campus housing.*

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**Print Full Name**

**Cell Number**

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**Signature**

**Date**

**If housing applicant is younger than 18 years of age at the time of application for housing, the applicant's Parent/Guardian must complete the following:**

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**PARENT/GUARDIAN NAME**

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**PARENT/GUARDIAN SIGNATURE**

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**Parent/Guardian Home Phone**

**Cell Phone**

**Work Phone**

**Fontbonne University does not discriminate on the basis of race, color, gender, religion, age, gender orientation, national or ethnic origin, or disability in the administration of its educational, admission, and housing policies; scholarship and loan programs; and athletic or other school programs.**

## FONTBONNE UNIVERSITY SOUTHWEST HALL HOUSING PACKET 2011-2012

**Dear Prospective Resident,**

More information on University housing can be found on our website,  
<http://www.fontbonne.edu/studentlife/oncampus/residentalliving/>

*Fall Housing – Contracts for the Academic Year*

**Priority placement is given to new applicants with a paid deposit received before May 1.** Room assignments are emailed in June. For those making housing application after May 1, room assignments are emailed the last week of July.

*Spring Housing-Contracts for New Resident Students*

Room assignments are emailed the first week of January. Priority placement is given to new applicants with a paid deposit received by December 1. Current residents have first choice of room assignments for the spring semester.

*Summer Housing*

Separate application must be made for summer housing. Room assignments are given in early May. Priority placement will be given to new applicants with a paid deposit received by April 15.

### **Screening and Immunization Requirements for Residents**

All first time resident and international students must have the following screening and immunizations to live in Fontbonne University sponsored housing. Any student failing to complete these requirements may jeopardize their housing assignment and may not be allowed to register for classes.

- **Tuberculin Screening Test** must be no older than 6 months prior to moving into university housing. Screening tests received out of the United States **will not** be accepted.
- **Meningococcal vaccine** for meningitis
- **Mumps vaccine** - Childhood combination of Mumps, Measles, and Rubella (MMR) is acceptable.

**Medical form with shot documentation deadline is August 1 for the fall semester; January 1 for the spring semester. You will not be allowed to move in if the Residential Life office does not have your records prior to opening day.** If you fail to satisfy this requirement you will not be able to check in to University Housing. Failure to submit documentation of the required vaccinations does not alleviate your responsibility under any contractual relationship with the Residential Life Office.

**Resident students including international students must provide screening and immunization documentation to the Residential Life office.**

We look forward to having you live in one of our residence halls. If you have any further questions, do not hesitate to call the Residential Life office at 314-889-1411 or by e-mail at [reslife@fontbonne.edu](mailto:reslife@fontbonne.edu).

Sincerely,

Carla Hickman, Associate Vice President of Student Affairs

**Special notes:** The housing application procedures are established on the premise that a student receives a standing number based on classification, and the date the housing application and a **\$200.00 deposit** are received from the student making a first time housing application.

Reasonable consideration will be given to the student's preferences for accommodations, room, and a roommate(s). The contract is for space in University housing and not for a particular accommodation, room or roommate.

First time applicants who choose to cancel their application or not accept a room assignment will receive a refund less the \$25 processing fee.

All room cancellations must be in writing and received in the Residential Life office prior to June 1 for fall housing or December 1 for spring housing. After those dates, no refunds will be awarded.

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This is the pricing structure for Fontbonne housing (room and board) that is in effect for the upcoming academic year. The cost is based on occupancy, square footage, and bathroom accommodations, and includes room and the 14-meal board plan for the full academic year. Meal cost is included in pricing for Medaille and St. Joseph Hall. Pricing for Southwest Hall does not include a meal plan cost. Due to the growth in our resident population there is a possibility of being placed in a triple room or on a wait list.

Students have the option of choosing a meal plan of 10, 14, or 19 meals per week. Board prices vary depending on the meal plan selected. The prices listed reflect the room cost and the 14-meal board plan (subtract \$123 from the price for a 10-meal plan, add \$102 for the 19-meal plan). Residents in Medaille and St. Joseph Hall must choose a meal plan. A meal plan for residents living in Southwest is optional and available for an additional cost.

### Medaille Hall

Single room w/private bath \$8,956.00

Room #: 100, 106, 108, 200, 206, 208, 300, 306, 308

Single room w/private bath \$8,889.00

Room #: 114, 205, 231, 305, 331

Single room w/semi-private bath \$8,738.00

Room #: All rooms not listed above or below

Single room w/communal bath \$8,514.00

Room #: 233, 235, 237, 246, 248, 333, 335, 337, 344, 346, 348

Single room w/communal bath, small sq. ft. \$7,568.00

Room #: 242, 244, 250, 342, 350

The following rooms may be assigned as double occupancy if needed: \$7,568.00

Room # 106, 206, 237, 248, 306, 337, 348

Triple room w/ shared bath, room#: 101 \$6,763.00

Triple room w/communal bath, room#: 20, 30 \$6,574.00

### St. Joseph Hall

Double room w/communal bath all rooms except below \$7,568.00

Triple room w/communal bath only assigned if necessary \$6,574.00

Single room w/ communal bath only assigned as space permits \$8,458.00

### Southwest Hall Apartments (room cost only)

Single room w/ apartment accommodations \$6,983.00

- **Medical form deadline is August 1. You will not be allowed to move in if the Residential Life office does not have your records prior to opening day.**
- **Resident students including international students must provide screening and immunization documentation from a clinic or physician's office to the Residential Life office.**

Check out the Student Life section on our website for more information on housing and immunizations at <http://www.fontbonne.edu/studentlife/oncampus/residentiaalliving/>. Submit your housing application with your deposit as soon as possible.

# FONTBONNE UNIVERSITY SOUTHWEST HALL HOUSING PACKET 2011-2012

## RESIDENTIAL STUDENT HEALTH MEDICAL INFORMATION

NAME \_\_\_\_\_ ID# (if known) \_\_\_\_\_ Semester/Year \_\_\_\_\_

### **SCREENING AND IMMUNIZATION REQUIREMENTS**

**ALL FIRST TIME resident and international students must have the following screening and immunizations. If you fail to satisfy this requirement you will not be able to check in to university housing.** All resident students must have a completed medical history form. This will become part of a confidential record while at Fontbonne University and will be kept in their personal health folder.

### **REQUIRED IMMUNIZATIONS**

- **Tuberculin Screening must be no older than six (6) months prior to moving into university housing. Screening tests received outside of the United States will not be accepted.**
- **Meningococcal vaccine** for meningitis, good for 5-10 years
- **Mumps is required;** Childhood combination of Mumps, Measles, Rubella (MMR) is acceptable.

**INTERNATIONAL STUDENTS: Tuberculosis screening tests received out of the United States will not be accepted.** Incoming international students must provide evidence that they are free of tuberculosis with a screening. International resident students must adhere to the requirements above to include mumps and meningitis immunization records.

**All resident students: If our office is notified that a resident student has a positive tuberculosis screening,** additional medical attention is required. This additional medical attention is necessary and requires a chest x-ray. It is the resident student's responsibility to provide the university with written documentation that this x-ray and follow up medical attention has been received.

The following are recommended immunizations but not required: Hepatitis A and B, Tetanus/Diphtheria (TD), and varicella (chicken pox).

All resident students are required to attach a copy of the Immunization documentation from a clinic or physician's office to this form and turn it into the Residential Life office by **AUGUST 1 for fall semester residents; JANUARY 1 for spring semester residents.** For questions, email [reslife@fontbonne.edu](mailto:reslife@fontbonne.edu)

Please complete and return this form with the photo copy of insurance card and Immunization documentation either by email [reslife@fontbonne.edu](mailto:reslife@fontbonne.edu) , or by mail to:

Fontbonne University  
Department of Residential Life  
6800 Wydown Blvd.  
St. Louis, MO 63105

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RESIDENTIAL STUDENT HEALTH MEDICAL INFORMATION

Name \_\_\_\_\_ ID or SSN# \_\_\_\_\_

Home Address \_\_\_\_\_  
\_\_\_\_\_

Home Phone \_\_\_\_\_ Marital Status: S M D W

Present Age \_\_\_\_\_ D.O.B. \_\_\_\_\_ Place of Birth \_\_\_\_\_

Parent, Guardian, or Other Name \_\_\_\_\_

Full Address (if different from above) \_\_\_\_\_  
\_\_\_\_\_

Cell or Business Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

Physician's Name and Phone Number \_\_\_\_\_

**INSURANCE INFORMATION**

Are you covered by hospitalization insurance? (Check the age limit for dependents on your policy) Yes  No

If yes, name of insurance company \_\_\_\_\_

**Attach a photo copy of the insurance card**

Name of subscriber \_\_\_\_\_ Policy Number \_\_\_\_\_

**MEDICAL HISTORY**

Are you allergic to any medication? Yes  No  If yes, please list. \_\_\_\_\_  
\_\_\_\_\_

Please list any medication or special forms of therapy you need regularly or any additional information that may be helpful for your medical well-being. \_\_\_\_\_  
\_\_\_\_\_

Are you currently being treated for any condition? Yes  No  If yes, please explain. \_\_\_\_\_  
\_\_\_\_\_

Describe any serious illness, injury, or operation you have had, give the nature of the condition, date, hospital name and location. Are there any persistent after effects? \_\_\_\_\_  
\_\_\_\_\_

**OPERATIVE PERMIT**

The law requires that parental permission be obtained for operative procedures on minors. The following consent form should be signed by the parent or guardian of the minor so that in the event of an emergency, medical procedures may be promptly carried out, and so that no unnecessary delays will occur with less urgent operative procedures. **However, no operation other than minor office procedures will be performed, except in cases of extreme emergency, without the parent or guardian being contacted and fully informed.**

I give permission for such operative procedures as may be deemed necessary for my son/daughter/ward.

Signature \_\_\_\_\_ Relationship \_\_\_\_\_ Date \_\_\_\_\_