



Fontbonne
UNIVERSITY

Graduate Education Program

Application and Admissions Checklist for Master of Arts in Education

Please use the following checklist to monitor your own progress toward completion of the application and admissions process:

- Application form completed (typed or printed in blue or black ink) and signed.
- Check or money order for \$25.00 enclosed, payable to “Fontbonne University”. The application fee must be paid in full to obtain transcript analysis and a tentative plan of study. Fee is waived for Fontbonne University students and alumnae.
- Three letters of recommendation requested from professors or professional educators.
- Transcript requests sent to all undergraduate colleges and universities and if applicable, any graduate schools. (All transcripts must be official and sent directly from the schools to the Director, Graduate Education Programs; no transcripts will be accepted from the applicant).
- Statement of 300 – 500 words describing personal and professional goals, expectations in applying to the Graduate Education Program, related achievements and life experiences.

Submit your application, along with a \$25.00 non-refundable application fee to:

Director, Graduate Education Program
Fontbonne University
6800 Wydown Boulevard
St. Louis, MO 63105-3098

Or bring it to: Fontbonne University Campus, East Building Room 235

Consideration for financial aid requires the completion of the admissions process. The process is complete upon the receipt of all the above admissions’ items, to the Director of Graduate Education, James R. Muskopf, Ed.D.