



Tuition Refund Policy

REFUNDS

No adjustment or refund is made for late entrance, for absence after entrance, or for dismissal. Tuition and fee adjustments resulting from withdrawal from the University or withdrawal from a specific course will be computed from the date on which the Registrar approves the official permit for withdrawal. Tuition adjustments will be made according to the following scale:

16 Week Courses

Withdrawal before first day of classes 100%
Withdrawal through the end of 1st week 100%
Withdrawal during the 2nd week 90%
Withdrawal during the 3rd and 4th weeks 50%
Withdrawal during the 5th thru 8th weeks 25%
Withdrawal after the 8th week 0%

Fee adjustments will be made according to the following scale:

Withdrawal before the first day of classes 100%
Withdrawal through the end of 1st week 100%
No refund after the 1st week 0%

8 Week Courses

Withdrawal before the 1st class 100%
Withdrawal after 1st class--end of week 1 90%
Withdrawal during the 2nd week 50%
Withdrawal during the 3rd and 4th weeks 25%
Withdrawal after the 4th class meeting 0%

Fee adjustments will be made according to the following scale:

Withdrawal before the first day of classes 100%
No refund after 1st class meeting 0%

If withdrawal from classes results from extraordinary circumstances beyond the student's control (such as serious illness) the student should complete an Extenuating Circumstance Withdrawal. To begin the process, an application can be attained in the Office of Advising or in the Office of the Registrar. Fontbonne University's refund process provides you with quick access to your funds with direct deposit into your personal checking or savings account. Access to your money is quick and convenient. Go to www.fontbonnechoice.afford.com and follow the simple enrollment steps.