

2021-2022 Verification Worksheet - Group V1

Dependent Students

Your 2021-2022 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The federal law states that before paying Federal Student Aid, we must ask you to confirm the information you and your parent(s) reported on your FAFSA. To do this, we will compare your FAFSA with the information on this institutional verification document and any supporting documents. If there are differences, your FAFSA information may need to be corrected and/or we may ask for you to submit additional documentation. **You and a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents and submit the form to us within fourteen business days.** If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

SECTION A – Student Information

Please type or print legibly using black or dark blue pen.

Fontbonne ID Number	Last Name	First Name	Middle Initial
Street	City	State	Zip
Main Phone () -	Other Phone () -	Date of Birth ____/____/____	

SECTION B – Family Information

List below the people in your parent(s)' household. If more space is needed, attach a separate page with your name and Fontbonne ID at the top. Include:

- Yourself (the student) and your parent(s) (including a stepparent) even if you don't live with your parent(s).
- Your parents' other children if your parents will provide more than half of their support from July 1, 2021 through June 30, 2022, or if the other children would be required to provide parental information if they were completing a FAFSA for 2021-22. Include children who meet either of these standards even if the children do not live with your parent(s).
- Other people who now live with your parent(s) and for whom your parent(s) will provide more than half of their support from July 1, 2021 through June 30, 2022.

Also include the name of the college for any household member, excluding your parents, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2021 and June 30, 2022.

Full Name	Age	Relationship	College Attending	Enrolled at Least Half-Time Y / N?
		<i>Self</i>	<i>Fontbonne University</i>	

FINANCIAL AID

Student Name _____

Fontbonne ID: _____

SECTION C – Income Information
STUDENT AND PARENT TAX FILING VERIFICATION
(ONLY COMPLETE IF YOU AND/OR YOUR PARENTS FILED 2019 TAXES)

Important Note: The instructions below apply to each parent included in the household. Notify the financial aid office if the parents filed separate IRS income tax returns for 2019 or had a change in marital status after December 31, 2019.

Verification requires the collection of official 2019 IRS tax data for both you and your parent(s). You can verify this tax information by completing ONE of the following options:

- Link to the IRS using the IRS Data Retrieval Tool (DRT) via your FAFSA Application. To do this, visit www.fafsa.gov to login to your FAFSA application and select “make corrections.” The IRS DRT is located in the financial section of both the student and parent portions of the FAFSA.
- Provide a 2019 **Tax Return Transcript** (this is NOT the same as a photocopy of your IRS Form 1040, 1040A, or 1040EZ). Only official IRS Tax Return Transcripts, issued directly from the IRS, are acceptable. Transcripts may be requested at www.irs.gov/Individuals/Get-Transcript or by calling 1-800-908-9946.

STUDENT AND PARENT(S) NON-FILING TAX VERIFICATION
(ONLY COMPLETE IF YOU AND/OR YOUR PARENT(S) DID NOT FILE TAXES IN 2019)

Read the statements below and check the appropriate responses. **If you or your parent(s) were employed in 2019 but did not file taxes, copies of 2019 W-2 Forms from all employers are REQUIRED.**

STUDENT NON-FILER VERIFICATION
PARENT NON-FILER VERIFICATION
 I was not employed and had no income earned from work in 2019.

 My parent(s) were not employed and had no income earned from work in 2019.

 I was employed in 2019 but am not required to file (and did not file) taxes for 2019. Below are the names of all employers and the amount earned from each employer in 2019. [Attach IRS W-2 form(s)]

 My parent(s) were employed in 2019 but are not required to file (and did not file) taxes for 2019. Below are the names of all their employers and the amount earned from each employer in 2019. [Attach IRS W-2 form(s)]

Employer
Income Earned

Employer
Income Earned

SECTION D – Signatures

Certification and Signatures: Each person signing this form certifies all of the information reported is complete and correct. The student and one parent must sign and date the form.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature (Required)

Date

FINANCIAL AID

Student Name _____

Fontbonne ID: _____

Submit this worksheet to Fontbonne University at the address indicated at the bottom of the page.

FOR STAFF USE ONLY:			
Please indicate below how Verification was completed:			
STUDENT VERIFICATION:		PARENT VERIFICATION:	
<input type="checkbox"/> IRS DRT Used	<input type="checkbox"/> Tax Transcript Provided	<input type="checkbox"/> IRS DRT Used	<input type="checkbox"/> Tax Transcript Provided
<input type="checkbox"/> W2(s) Provided	<input type="checkbox"/> W2(s) Not Required	<input type="checkbox"/> W2(s) Provided	<input type="checkbox"/> W2(s) Not Required
_____		_____	
Student Services Representative		Date	

FINANCIAL AID