

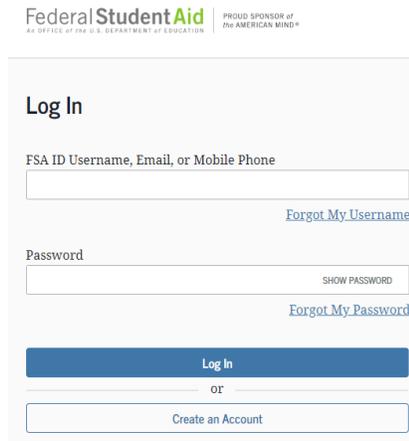
Instructions:

Federal Direct Subsidized/Unsubsidized Loan Entrance Counseling and Master Promissory Note

Please note that Entrance Counseling is used as a tool to insure that you understand the terms of borrowing federal student loans. All of the information needed to complete the counseling can be found within the counseling itself.

Please follow the step-by-step instructions below:

1. Go to www.studentaid.gov and click “Log In” at the upper right-hand corner of the page.
2. Log in using your Federal Student Aid (FSA) ID. This is the same log in information you use to complete the FAFSA.



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Log In

FSA ID Username, Email, or Mobile Phone

[Forgot My Username](#)

Password

[SHOW PASSWORD](#)

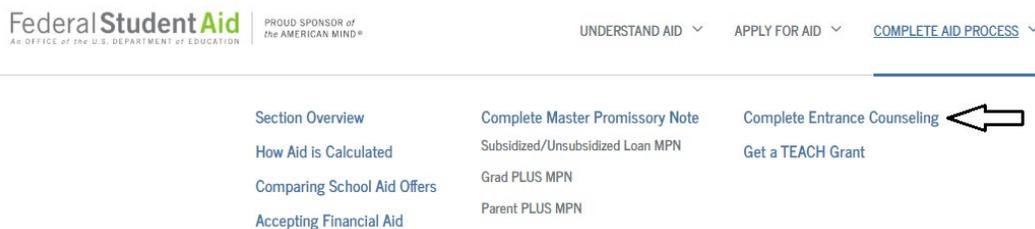
[Forgot My Password](#)

[Log In](#)

OR

[Create an Account](#)

3. At the top of the page hover your cursor over “Complete Aid Process” and select “Complete Entrance Counseling”.



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UNDERSTAND AID ▾ APPLY FOR AID ▾ **COMPLETE AID PROCESS ▾**

Section Overview	Complete Master Promissory Note	Complete Entrance Counseling 
How Aid is Calculated	Subsidized/Unsubsidized Loan MPN	Get a TEACH Grant
Comparing School Aid Offers	Grad PLUS MPN	
Accepting Financial Aid	Parent PLUS MPN	

4. Select “Start” under “Complete Entrance Counseling” to begin.



Complete Entrance Counseling

[START](#)

5. Select that you are an undergraduate or graduate student and click "Continue".

Select Student Type

- I am completing entrance counseling to receive Direct Loans as an undergraduate [?](#) student.
- I am completing entrance counseling to receive Direct Loans as a graduate or professional [?](#) student.

Continue

6. For school selection drop down to select "Missouri" and "Fontbonne University".

OR

Select School to Notify

U.S. Schools/U.S. Territory Schools

Non U.S. Schools

Choose a state:

MISSOURI

Search school by name:

Fontbonne

FONTBONNE UNIVERSITY

7. After Fontbonne appears in the "School(s) You Selected to Notify" box, you can then click "Continue".

School(s) You Selected to Notify

The school(s) you selected below will only receive notification that you successfully completed entrance counseling and the date it was completed.

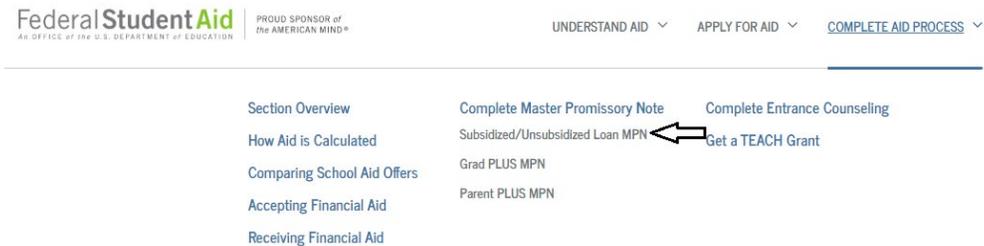
FONTBONNE UNIVERSITY 6800 WYDOWN BOULEVARD, SAINT LOUIS, MO 631053098	School Code G02464	 Remove
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Continue

8. Click "Start" to begin Entrance Counseling. Note that all the information needed to complete Entrance Counseling are found within the counseling itself.

Once you have completed Entrance Counseling, you will need to complete the Master Promissory Note (MPN)

- Once again, hover your cursor over “Complete Aid Process” and under “Complete Master Promissory Note” select “Subsidized/Unsubsidized Loan MPN” and click “Start.”



- Make sure to complete all required fields and click "Continue" at the end of each page until your MPN is complete. Don't forget to add Fontbonne to receive your Electronic MPN.

School Information

Select School to Notify

- U.S. Schools/U.S. Territory Schools
 Non U.S. Schools

Choose a state:

- Select -

Search school by name:

Select or type

✓ The school you selected is participating in the electronic Master Promissory Note (MPN) process.

School Name:
FONTBONNE UNIVERSITY

School Code/Branch:
G02464

School Address:
6800 WYDOWN BOULEVARD
SAINT LOUIS, MO 631053098

[Remove this school](#)

- Once at the end, review all of your information and submit.
- Both Entrance Counseling and Master Promissory Note will be submitted to Fontbonne electronically.

Your federal student loans will not be disbursed until both Entrance Counseling and Master Promissory Note are complete. If you have any issues or need assistance, please contact the Office of Financial Aid.