

2022-2023 Verification Worksheet - Group V1

Independent Students

Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The federal law states that before awarding Federal Student Aid, we must ask you to confirm the information you (and your spouse, if applicable) reported on your FAFSA. To do this, we will compare your FAFSA with the information on this institutional verification document and any supporting documents. If there are differences, your FAFSA information may need to be corrected and/or we may ask for you to submit additional documentation. **You (and your spouse, if applicable) must complete and sign this institutional verification document, attach any required documents and submit the form to us within fourteen business days.** If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

SECTION A – Student Information

Please type or print legibly using black or dark blue pen.

Fontbonne ID Number	Last Name	First Name	Middle Initial
Street	City	State	Zip
Main Phone () -	Other Phone () -	Date of Birth ____/____/____	

SECTION B – Family Information

List below the people in your household. If more space is needed, attach a separate page with your name and Fontbonne ID at the top. Include:

- Yourself (and your spouse, if applicable).
- Your children, if you will provide more than half of their support from July 1, 2022 through June 30, 2023.
- Other people if they now live with you (and your spouse, if applicable) and from whom you will provide more than half of their support from July 1, 2022 through June 30, 2023.

Also include the name of the college for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2022 and June 30, 2023.

Full Name	Age	Relationship	College Attending	Enrolled at Least Half-Time Y / N?
		<i>Self</i>	<i>Fontbonne University</i>	

FINANCIAL AID

Student Name _____

Fontbonne ID: _____

SECTION C – Income Information
STUDENT AND SPOUSE TAX FILING VERIFICATION
(ONLY COMPLETE IF YOU AND/OR YOUR SPOUSE FILED 2020 TAXES)

Important Note: The instructions below apply to the student and spouse, if the student is married. Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2020 or had a change in marital status after December 31, 2020.

Verification requires the collection of official 2020 IRS tax data for both you and your spouse (if applicable). You can verify this tax information by completing ONE of the following options:

- Link to the IRS using the IRS Data Retrieval Tool (DRT) via your FAFSA Application. To do this, visit www.fafsa.ed.gov to login to your FAFSA application and select “make corrections.” The IRS DRT is located in the financial section of the student portion of the FAFSA.
- Provide a 2020 **Tax Return Transcript** or a signed copy of IRS Form 1040. Transcripts may be requested at www.irs.gov/Individuals/Get-Transcript or by calling 1-800-908-9946.

STUDENT AND SPOUSE NON-FILING TAX VERIFICATION
(ONLY COMPLETE IF YOU AND/OR YOUR SPOUSE DID NOT FILE TAXES IN 2020)

Read the statements below and check the appropriate responses. **If you or your spouse was employed in 2020 but did not file taxes, copies of 2020 W-2 Forms from all employers are REQUIRED.**

STUDENT NON-FILER VERIFICATION	SPOUSE NON-FILER VERIFICATION																
<input type="checkbox"/> I was not employed and had no income earned from work in 2020.	<input type="checkbox"/> My spouse was not employed and had no income earned from work in 2020.																
<input type="checkbox"/> I was employed in 2020 but am not required to file (and did not file) taxes for 2020. Below are the names of all employers and the amount earned from each employer in 2020. [Attach IRS W-2 form(s)]	<input type="checkbox"/> My spouse was employed in 2020 but are not required to file (and did not file) taxes for 2020. Below are the names of all their employers and the amount earned from each employer in 2020. [Attach IRS W-2 form(s)]																
<table border="0"> <thead> <tr> <th style="text-align: left;"><u>Employer</u></th> <th style="text-align: left;"><u>Income Earned</u></th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> </tbody> </table>	<u>Employer</u>	<u>Income Earned</u>	_____	_____	_____	_____	_____	_____	<table border="0"> <thead> <tr> <th style="text-align: left;"><u>Employer</u></th> <th style="text-align: left;"><u>Income Earned</u></th> </tr> </thead> <tbody> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> <tr><td>_____</td><td>_____</td></tr> </tbody> </table>	<u>Employer</u>	<u>Income Earned</u>	_____	_____	_____	_____	_____	_____
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SECTION D – Signatures

Certification and Signatures: Each person signing this form certifies all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Student's Signature	Date
Spouse's Signature (Optional)	Date

(Must be signed in ink- no typed or electronic signatures accepted)

FINANCIAL AID

Student Name _____

Fontbonne ID: _____

Submit this worksheet to Fontbonne University at the address indicated at the bottom of the page.

FOR STAFF USE ONLY:	
Please indicate below how Verification was completed:	
STUDENT VERIFICATION:	
<input type="checkbox"/> IRS DRT Used	<input type="checkbox"/> Tax Transcript(s) Provided
<input type="checkbox"/> W2(s) Provided	<input type="checkbox"/> W2(s) Not Required
_____	_____
Student Services Representative	Date

FINANCIAL AID